



At Emerald Coast OB/GYN, when you schedule an appointment; we set aside time to provide you with the highest quality care. Should you need to cancel or reschedule your appointment, we ask that you call our office no later than 24 hours prior to your scheduled appointment. Please read our policy below.

1. **Appointment Confirmation:** We ask all patients to confirm their appointments. This helps us ensure that the schedule is accurate and allows us to offer the appointment slot to another patient if necessary.
2. **No-Show Definition:** A "no-show" is defined as any appointment that is missed without notifying the office at least 24 hours in advance of the scheduled appointment time.
3. **No-Show Fee:** A no-show fee of \$50 will be charged to the patient's account. This fee is not covered by insurance and must be paid before scheduling any future appointments.
4. **Repeated No-Shows:** Repeated no-shows could result in termination from the practice.
5. **Rescheduling:** If you need to reschedule or cancel your appointment, we kindly ask that you notify us at least 24 hours in advance.

Our goal is to work together to ensure timely and efficient healthcare for all our patients.

Thank you for your understanding and cooperation. If you have any questions regarding this policy or need to reschedule an appointment, please contact our office at 850-769-0338.